



2023-2024 Payroll Deduction Enrollment

For a ONE-TIME gift via payroll deduction:

____ I want to make a one-time donation to the Bishop State Community College Foundation via payroll deduction in the amount of \$_____. I authorize this one-time payment to be processed during the first pay period of _____ (month/year).

For a RECURRING gift via payroll deduction:

____ I want \$_____ deducted from every pay period beginning _____ (month/year). I want this recurring deduction to continue until I request cancellation via email to astennett@bishop.edu.

____ I want \$_____ deducted from every pay period for **one year** beginning _____ (month/year) and ending _____ (month/year).

____ I want to donate a total of \$_____. Please divide this into installments of \$_____ per pay period.

I want my donation to go toward:

- General/Unrestricted Fund
- Student Emergency Fund
- Food Insecurity Program
- General Scholarships
- Bishop State Program Support
- Other: _____

If you want to name a scholarship (after an individual, department, organization, etc.) and establish eligibility requirements, please email astennett@bishop.edu. Named scholarships require a minimum pledge of \$1,000 per year.

Signature: _____ Date: _____

Name (please print): _____ A#: _____

Department: _____ Phone: _____

Email: _____

Please direct questions and return completed forms to the Office of Institutional Advancement and Community Affairs via April Stennett at astennett@bishop.edu.

Thank you for supporting Bishop State students!

Business Office Initials _____ Date of Processing _____



Annual Giving via Payroll Deduction

PURPOSE

Your gift to the annual fund helps sustain academic programs, scholarships, innovative programming, and emergency support services for Bishop State students. Your gift has the power to transform the lives of our students, helping them to realize and achieve their academic and career goals.

PROGRAMS TO SUPPORT

The Bishop State Community College Foundation offers unique and personalized giving opportunities. For example, you may designate your gift toward:

- **General Scholarships** – Awards scholarships to students who meet the Foundation’s general minimum criteria, such as maintaining a 2.5 GPA.
- **Named Scholarships** – Establishes a scholarship in your name or your family/friend/mentor’s name. Customizes eligibility criteria to match your philanthropic vision (e.g., specific programs of study, demographic backgrounds, career goals, etc.). Requires a minimum pledge of \$1,000/year.
- **Student Emergency Fund** – Provides emergency aid to students facing hardships that could otherwise cause them to drop out of school (housing crisis, transportation, etc.).
- **Food Insecurity Program** – Helps students facing food insecurity.
- **Bishop State Program Support** – Assists with College events, registration fees, special program needs, etc.
- **Unrestricted/General Fund** – Allows the Foundation to direct funds where they are most needed.

OTHER WAYS TO DONATE

If you choose not to enroll in payroll deduction, you can make a one-time or recurring donation online via credit card or debit card by visiting www.bishopstatefoundation.org and clicking the “Donate Now” button.

Donations are accepted via check made payable to **Bishop State Community College Foundation**. Please designate your donation in the memo line. Donations can be:

MAILED TO

Bishop State Foundation
351 North Broad Street
Mobile, Alabama 36603-5843

HAND-DELIVERED TO

April Stennett, Dean
Office of Institutional Advancement and Community Affairs
Yvonne Kennedy Business Technology Center, Room 119

Cash donations are accepted but should never be mailed. For any questions about how you can support the Foundation, please contact April Stennett at astennett@bishop.edu or 251-405-7107.

The Bishop State Community College Foundation is a 501(c)(3) nonprofit organization, and all donations are tax-deductible.